

AQSA LONDON LTD.

Buying House

**100% APPAREL QUALITY CONTROL AND INSPECTION, BUYING, READYMADE GARMENTS,
FABRICS ALL KIND OF TEXTILE PRODUCTS INSPECTIONS LEATHER PRODUCTS.**



London Office:

131 New Road, East London
E1 1HJ, London, UK

Telephone: +44 2036635847

Hotline: +44 7388599145

info@aqsalondonuk.com

www.aqsalondonuk.com

Bangladesh Factory:

House-40/42, Road-12, Nikunja -02
Khilkhet, Dhaka- 1229

+8801401334422

info@aqzaglobaltd.com

www.aqzaglobaltd.com

Misson



To innovate, to lead, to enhance, to provide best-value products and services to global customers. To make we strive to be a caring and well-managed organization for our business partners ,customers and employees, and a responsible corporate citizen to our society.

A difference through our branding to stay ahead of fashion trends, market changes and the latest technology .To enhance the quality of life for our business partners, customers and employees.

Overview of owner:

A business owner is one person who is in control of the operational and monetary aspects of a business. Any entity that produces and sells goods and services for profit, such as an ecommerce store or freelance writer, is considered a business. Businesses can be run alone or with a group of people.

The owner is responsible for establishing budgets and sales forecasts — and making sure the company meets them. The owner may actually invoice customers, collect overdue accounts, keep the accounting system up to date and reconcile bank statements.

We have two offices, one is London and one is Bangladesh . London office coordinating by **Md. Kamruzzaman** (MD), he has vast experience more than twenty years in this garments fields and so on. He provides inspirations, motivation, and guidance to leaders and manager in our company.He is in charge of company's operation to make sure it achieves its objectives effectively and efficiently. The goal is to ensure the company is constantly moving towards fulfilling its short-term and long-term objectives and does not diverge from its strategic guidelines.

While Bangladesh office has been administering by **Md. Kamruzzaman (Managing Director)** of Bangladesh office with also **Director** who work for the company's long-term financial health and growth. His establish strategies that will earn profits, oversee accounting operations, produce accurate reports on where money is going within the business and improve or change current practices to increase efficiency. He had 10 years of experience in accounting or finance. Strong leadership, technology, analytical and communication skills are a must. Previous experience in public accounting is highly valued.

AQSA London Ltd, one of the leading & rapid growing privately owned woven garments manufacturing business entity in Bangladesh is looking for an experienced **Chief Executive Officer (CEO)** to supervise and control all strategic and business aspects of the company. To thrive as a CEO she must be a prudent manager and an inspiring leader. The ideal candidate will have a business mindset and will be able to see the "big picture" in a variety of settings as well as take actions to enhance the company's cash flow while keeping the human factor in perspective.

A team of highly motivated, disciplined and trained members are working in this group to serve its, clients and business associates. We have a highly skilled production and technical team, a highly experienced quality control squad, dedicated and highly efficient merchandising crew and a very fashion focused design team are working restlessly together to reach at the tip of its goal. We ensure our service to touch every aspect in textile and garments manufacturing keeping up in mind, compliance as a whole. We are specialized in ladies wear and fast fashion items with short lead-

time delivery categorized to a new fashion dimension to Garments Industry in Bangladesh as well as on abroad.

Researching market and customer trends, Identifying any new products for the department to trial. Attending fit sessions and approving or rejecting fits. Agreeing packaging and presentation of product. Using line print to review sales, highlighting reactions to the team and offering suggestions.

Administration Department:

The administrative offices associated with a garment manufacturing facility are typically proportional to the size of the manufacturing operation. Administrative staff manages corporate descriptions such as human resources, finance and accounting, billing, health and safety, and environmental compliance. She do order process, preparing invoices, conducting marketing and sales, managing human resources, etc. Working flow chart of the administration department in garments industry is as follows:

Flow Chart of Administration Department in Garments Buying Industry



Their Responsibilities include:

- Developing and executing the company's business strategies
- Providing strategic advice to the board and chairperson

- Preparing and implementing comprehensive business plans to facilitate achievement.
- Act as the public speaker and public relations representative of the company in ways that strengthen its profile.
- Delegate responsibilities and supervise the work of executives providing guidance and motivation to drive maximum performance.
- Read all submitted reports by lower rank managers to reward performance, prevent issues and resolve problems.



- Develop and execute the company's business strategies in order to attain the goals of the board and shareholders
- Provide strategic advice to the board and Chairperson so that they will have accurate view of the market and the company's future
- Prepare and implement comprehensive business plans to facilitate achievement by planning cost-effective operations and market development activities

- Ensure company policies and legal guidelines are communicated all the way from the top down in the company and that they are followed at all times
- Communicate and maintain trust relationships with shareholders, business partners and authorities
- Oversee the company's financial performance, investments and other business ventures.

Inspection or Our Quality Concept:

We have a quality control section / team which is maintaining by Quality Department. Quality is an important factor when it comes to any product or service. With the high market competition, quality has become the market differentiator for almost all products and services. Quality control is essential to building a successful business that delivers products that meet or exceed buyers expectations. Therefore, all manufacturers and service providers out there constantly look for enhancing their product or the service qual

There are many methods followed by organizations to achieve and maintain required level of quality. Some organizations believe in the concepts of Total Quality Management (TQM) and some others believe in internal and external standards. The standards usually define the processes and procedure for organizational activities and assist to maintain the quality in every aspect of organizational functioning.

We are following 5S standard :

5S

1st S – SEIRI (Sorting out) Sort Reduce what is not required and what is excessive in the workplace, and make sure that what is necessary is available.

2nd S – SEITON (Orderliness) Set in order Determine storage places and methods, and fix the storage rules. Eliminate the time losses incurred by searching for things.

3rd S – SEISOU (Cleaning) Shine Clean workplace thoroughly, and take steps if any issues are found. Look for the reason of any dirt, and take measures accordingly. Consider cleaning as an inspection of your own workplace.

4th S – SEIKETSU (hygiene) Standardize
Keep the workplace clean so as to facilitate visual inspections. And keep it as standard.

5th S – SHITSUKE (Discipline) Sustain Create a system to maintain 5S at the workplace, and acquire the habit of following.

OUR AQSA LONDON STANDARD

- **ZERO Tolerance.**
- **Right Quantity.**
- **Timely Delivery.**
- **Following 100% 5S standard.**

Every organization that practices QC needs to have a Quality Manual. The quality manual outlines the quality focus and the objectives in our organization. Quality Assurance is a broad practice used for assuring the quality of products or services. There are many differences between quality control and quality assurance. In quality assurance, a constant effort is made to enhance the quality practices in the organization. Therefore, continuous improvements are expected in quality functions in the company.

When it comes to our focus, we understand that quality control is a product-oriented process. When it comes to quality assurance, it is a process-oriented practice. When quality control makes sure the end product meets the quality requirements, quality assurance makes sure that the process of manufacturing the product does adhere to standards. Therefore, quality assurance can be identified as a proactive process, while quality control can be noted as a reactive process.

Merchandising & Sourcing : We have strong merchandising team as well as sourcing for any kinds of knit & woven garments materials. We are buying most of the fabrics from China, Pakistan, India as well as Bangladesh.

The Work-follow :

AQSA - Conducts Our Original Training Program , from Three Prespectives, for our new staffs to improve required knowledge and skills for their work. We are focusing on development of their cutting - edge technical skills and knowledge.

AQSA – AQSA Global Fashion Ltd. is an ASIAN, EUROPIAN & AMERICAN Based Inspection & Quality Control Service Provider.

AQSA – We have enough Experience in Japanese Standard of Export Items Inspection And Quality Control Services.

AQSA- Providing Inspection And Quality Control Services .For Readymade Garments. (Knit ,Woven, Sweater) Leather (Shoes, Bags).

- **Random Inspection (Qty Mention By Custo)**
- **All Kinds Of Sample Audit**
- **Final Audit**
- **In-line Inspection**
- **Barcode Operation (Printing & Scanning)**
- **Fabrics Inspection.**

AQSA -Operate 100% Metal Check Item Wise Piece By Piece As Per Buyer's Standard Level.

AQSA – Operate 100% Assortment Check Service As Well.

AQSA - Ensure Evidence Of Garments. Inspection By Stamping “AQSA Responsibility Seal ”.

AQSA - Follow 5S Standard To Ensure the Quality & Take The Responsibility.

Thus, Bangladesh is stronger its position in the global apparel market. It is inevitable that garments buying house have played a significant role to achieve this position. Today, I will elaborate functions and responsibilities of garments buying house to enhance garment business.



Under their supervision , we have a complete , experienced team led by ‘Chief Executive officer’. The team formed in combination with talent & vastly expert hands, who can handle and manage all short of practical deals in garments sector. Besides, garment production supervisor manages apparel production teams by making sure team members meet quotas, use equipment correctly and adhere to company policies.



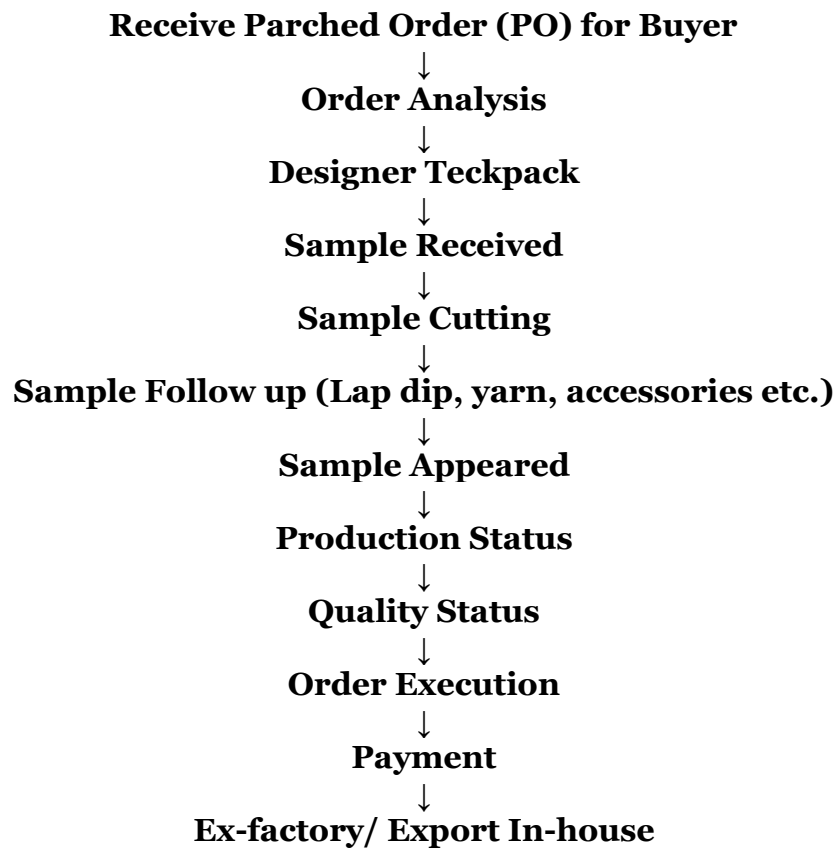
When AQSA effectively manage their employees, we'll have no difficulty streamlining workflows. We'll be able to:

- Hire the employees with the right skill set for your tasks.
- Easily monitor their activities to ensure things are moving well.
- Effectively communicate with them to ensure that they understand project demands.
- Congratulate and encourage them on the good work they've done to motivate them further.

- Step in effectively when things aren't going according to plan.

This way, we'll have the right people and the right procedures in place to ensure that things always run smoothly!

Flow Chart of Buying House working Procedure:





Exports goods are In-house

VISION

We strive to be a global leader in fashion - knit and fashion outerwear by empowering innovation and design to provide total customer satisfaction. *To innovate, to lead, to enhance, to provide best-value products and services to global customers. To make a difference through our branding to stay ahead of fashion trends, market changes and the latest technology. To enhance the quality of life for our business partners ,customers and employees.*



We strive to be a caring and well-managed organization for our business partners ,customers and employees, and a responsible corporate citizen to our society.